

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, MARCH 11, 2020**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 11, 2020 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Village Treasurer, Patricia Mulderig and Village Attorney, Anthony S. Guardino. Not in attendance Police Chief, Charles M. Lohmann and Building Inspector, Robert O'Shea

Pledge of Allegiance.

1. Mayor – Douglas A. Dahlgard

- Update on COVID-19. No action taken.
- Deer program update. No action taken.
- Update on Gyrodyne. No action taken.

- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #175-19
RESOLVED, to authorize the Mayor, Douglas A. Dahlgard, to sign in his official capacity the annual maintenance agreement for the removal of solid waste with Winters Brothers Waste Systems in the amount of \$67.53 monthly.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, abstention by Trustee Fischer adopted (4-0-1):
RESOLUTION #176-19
Minutes of February 26, 2020 7:00PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #177-19
BE IT RESOLVED, to appoint Michael Braaten to the Joint Coastal Commission to fulfill the current vacancy; this term expires April 2021. This resolution is effective immediately.

2. Financials – Patricia A. Mulderig, Village Treasurer:

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #178-19
RESOLVED, to adopt Abstracts #127350 through and including #127357 to be paid from the General Fund in the amount of \$126,444.29.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #179-19
RESOLVED, to adopt Abstract TA #163 in the total amount of \$500.00 to be paid from the Trust & Agency Fund.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #180-19

RESOLVED, the village treasurer is authorized and directed to make budget modifications to the 2019/2020 budget totaling \$159,129.00 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
2019/2020 BUDGET MODIFICATIONS
3/11/2020

		BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
		2/29/2020		2/29/2020
A1325.1	TREASURER - PERSONAL SERVICE	57,464.00	488.00	57,952.00
A1450.4	ELECTIONS	1,250.00	130.00	1,380.00
A1910.4	UNALLOCATED INSURANCE	90,000.00	1,800.00	91,800.00
A1920.41	MUNI ASSOC DUES	2,950.00	100.00	3,050.00
A3120.22	POLICE TELEPHONES	3,144.00	156.00	3,300.00
A1990	CONTINGENCY	4,321.00	(2,674.00)	1,647.00
		0.00	0.00	0.00
		<u>159,129.00</u>	<u>0.00</u>	<u>159,129.00</u>

- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted:

RESOLUTION #181-19

Deemed read into the record

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS, the village of Head of the Harbor wishes to invest portions of its available investments funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS, the Village of Head of the Harbor wishes to assure the safety and liquidity of its funds;

NOW, therefore it is hereby resolved as follows:

That Patricia Mulderig is hereby authorized to execute and deliver the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019 in the name of and on behalf of Village of Head of the Harbor.

- Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls. It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION #182-19

RESOLVED, to authorize and direct the village treasurer to refund the taxes as per the successful grievances in the amount of \$957.21 as noted below:

PROPERTY ID	SECTION	BLOCK	LOT	HOMEOWNER	Address	ASSESSOR LETTER DATE	ASSESSOR'S DATE	CURRENT ASSESSMENT	CORRECTED ASSESSMENT	DIFFERENCE	2020/2021 ADJUSTMENT	
1	30100	8	2	10	Dennis & Clara Kelly	10 Watercreech Ct, SUJ	28-Jan-20	24-Jan-20	11220	10646	(574)	102.19
2	40200	7	1	12.7	Louis Tartamolla	7 Meadow Gate West	28-Jan-20	24-Jan-20	12540	11309	(1,172)	313.98
3	49500	7	4	4.27	John Van Son Jr.	10 Deepwater Lane	28-Jan-20	24-Jan-20	11585	9669	(2,027)	543.03
										ASSESSMENT ADJUSTMENTS - MARCH 11, 2020	(3,673)	857.21
										TOTAL ASSESSMENT ADJUSTMENTS	(3,673.00)	857.21
										ASSESSMENT ADJUSTMENTS - MARCH 11, 2020		(857.21)
											0.00	
											0.00	
											0.00	
											0.00	
										TOTAL 2020/2021 ASSESSMENT ADJUSTMENTS		90.00

3. Highway Department – Judith C. Ogden, Highway Commissioner:

- Drainage projects to begin shortly. No action taken.
- Spring paving projects are currently being planned. No action taken.
- Tree Board is looking for volunteers. No action taken.

- It was, upon motion by Trustee Ogden, second by Deputy Mayor White and unanimously adopted:
RESOLUTION #183-19
BE IT RESOLVED, that the village of Head of the Harbor hereby request funds in the amount of \$50,000.00 through the NYS Multi-Modal #4 program for improvements to Harbor Road,
BE IT FURTHER RESOLVED, that the village does hereby designate Douglas A. Dahlgard, Mayor to authorize and act as the applicant and to execute all documents and agreements necessary to obtain the grant for the financing of improvements on Harbor Road retroactive to March 1, 2020.

4. Other Matters:

- Small cell telecommunications discussed. No action taken.
- Discussion regarding Gyrodyne project. No action taken.
- Correspondence received from Mr. T. Svatek. No action taken.

- There being no other matters to be brought before the Board; it was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 8:07PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk